

Beaford Village Hall

Charity No 300757

## Beaford Village Hall - Committee Meeting Minutes

Feb 26

**Date:** - 3<sup>rd</sup> February 2026      **Time:** - 7:10pm

**Attendees:-** Martin Church, Ellie Pearce, Rob Pearce, Jo Church, Dave Price, Michelle Davies,

**Public:-** None

**Apologies:** - Joy Collins

### 1. Approval of previous meeting minutes

No comments or amendments – approved and signed.

### 2. Chair's update (Martin Church)

Funding:-

1. Application sent to Giving Machine Community Grants for £250 funding towards toilet hand driers – decision due mid Feb
2. Unsuccessful for grant application of £8,000 sent to Common Ground Award (to go towards cost of replacement heating system)
3. We did not win the Village Hall Podcast draw (£2,500 - £1,000). I will continue to follow their podcast and enter all subsequent draws.

PAT & Fire Safety equipment completed 22<sup>nd</sup> Jan – two fire extinguishers were past their 'use by date' so were replaced. Portable Appliance Testing completed on 35 separate items and leakage test of the microwave carried out – every item tested was compliant.

Picture window in the main hall is leaking, Trade Windows attended site on 26<sup>th</sup> Jan to reseal the aperture but rain was still entering on 27<sup>th</sup> – monitoring situation

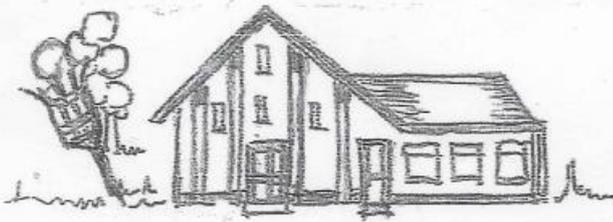
Main hall, kitchen area, and foyer were all decorated during the weekend of 24<sup>th</sup>/25<sup>th</sup> Jan. The task was well supported by the committee as well as volunteers from the community.

One faulty tube light and many defective candle lights were replaced in the main hall. Like for like replacement of the tube light was not available so the closest match was found. As there is a difference, three were purchased to allow the replacement to blend in, consequently, there are three 'spare' tubes and two spare drivers in the loft space, as well as 4 candle bulbs.

Pull cord in disabled toilet has perished so a replacement cord has been ordered. The alarm for the disabled toilet should be connected to a fused spur, NOT a switched spur – replacement is required.

The outside lights continue to be left on by users of the hall who vacate the premises in the dark. Instead of an on/off switch, a timed switch is required.

Paper hand towel dispenser installed alongside handwashing sink in kitchen.



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We were asked by the editor of the Crier to reintroduce distribution in Beaford. A short discussion took place, agreement was reached that Jo would collect them each month, Mike Law will distribute to all households in Beaford. In return we will receive free advertising for our monthly community café as well as our one-off and larger events (Spring market will be included in March edition, our regular advert has been updated).

New Broadband router goes live 4<sup>th</sup> Feb – saving of around £40 per month against existing deal.

### **3. Treasurer's report (Ellie Pearce)**

Accounts issued Bank interest line includes the grant for heating. Slight error in figures – Ellie miscounted and will correct - £2. Other monies transferred into Savings acct.

2 bills outstanding re paying for hall hire – Jo to chase one – Ellie to chase other.

Short discussion re changing the use of deposit or pay up front. Vote taken the charge full hire price at the time of booking for private hirers for parties. Jo to change the wording on the form. To add a weeks notice if user requires to cancel. Jo to show amendments next meeting.

### **4. Bookings Update (Jo Church)**

Children's party Saturday – Michelle to open – Rob to close.

Car park to be used for overflow carpark for wedding reception at The Globe – Jo asked for £1 a car.

Littleham howlers booked for 4 May – Social night. Donation £30 - £50 – TBD on the day plus a drink

20 June – Beaford Bike show. Ken Chandler John Davies and Rick Jackson to organise. To be represented/present at March meeting

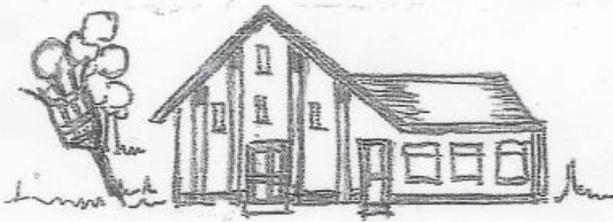
### **5. Health & Safety Checks (Jo & Phil)**

All checked apart from School defibrillator –

Ellie brought up having a RA for events etc within the village hall – Martin to approach the Village Hall Hub in the first instance.

### **6. Parish Council update (Rob)**

New Salt bin to be located in the village - possibly Marshalls Mead. Rob suggested that we get our own salt bags for the hall for winter time – agreed.



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## 7. Matters Arising:-

### a. Large Events for 2026 (June onwards)

**Summer fete** - Date to be finalised once Dennis and Sue can confirm dates – suggestions taken for other events – Beaford Does Talent, Dog show, Face painting, Hog roast, Winkleigh Morris Dancers, Welly wanging, Crockery stall, coconut shy Etc Possible raffle and or summer basket as well. Ruth and Linda to be approached for this task.

b. **Pruning of trees in orchard area** Phil to do 4 trees in the next few weeks.

c. Rob to get a quote for mowing the grass in the field

d. Trees along the road might need surveying – not sure when they were done last? Aaron Adams to be approached in the first instance - Rob

e. **Barbecue – Rob** – BBQ's need possible refurbishment – Dave and Martin to investigate.

f. **Installation of sound system in main hall.** Dave and Martin to sort out a time. Ellie to (temporarily) provide Echo Dot for another way to have music etc.

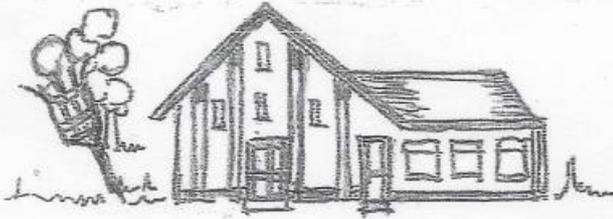
## 8. AOB

**Jo** – Market stall bookings going to Ellie and Jo – different avenues of approach – Jo willing to be the lead on bookings – Market Manager no less!

**Rob** – Booking for 12 March @ 1100 – Safeguarding meeting for The Church but is open to others.

## 9. Date of next meeting (10<sup>th</sup> Mar)

## 10. Close



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## January '26 Monthly Summary

Period Ending	Current Account	Capital Reserve Account	Cash in hand	Closing Balance	Increase or Decrease
30/09/2025	£3,900.49	£9,379.35	£447.64	£13,727.48	
31/10/2025	£5,580.03	£9,390.82	£601.29	£15,572.14	£1,844.66
29/11/2025	£5,708.42	£9,401.99	£498.46	£15,608.87	£36.73
29/12/2025	£5,874.01	£9,412.81	£333.77	£15,620.59	£11.72
	£4,626.23	£30,321.01	£313.27	£35,260.51	£19,639.92

Income				
	Hire of Hall - Cash	£105.00		
	Hire of Hall - BACS/Chq	£380.00		
	Bugle Ads	£0.00		
	Coffee Mornings - Cash	£81.00		
	Coffee Mornings - Card	£24.00		
	Social Events (inc Bingo) - Cash	£37.55	Total Income	£21,646.75
	Social Events (inc Bingo) - Card	£109.00		
	Bank Interest	£20,908.20		
	Grants / Donations	£0.00		
	Solar Panel	£0.00		
	Other - Cash	£0.00		
	Other - BACS/Chq/Card	£2.00		

Expenditure				
	Utilities	£279.56		
	Maintenance	£82.25		
	Insurance	£0.00		
	Cleaning - Cash	£190.00		
	Cleaning - Card/BACS	£0.00		
	Social Events - Cash	£0.00		
	Social Events - Card	£198.72	Total Expenditure	£2,006.83
	Coffee Mornings - Cash	£2.65		
	Coffee Mornings - Card	£0.00		
	Bank & Card Reader Charges	£30.27		
	Printer	£111.98		
	Other - Cash	£51.40		
	Other - Card/BACS	£1,060.00		

Monthly Profit / Loss **£19,639.92**

NB. Income and expenditure records relate to the full calendar month.  
Bank account statements dates are for the period detailed

14 FEB SAT - 22 FEB SUN