



MINUTES

Date: - 10th March 2026

Time: - 7:10pm

Attendees:-

Present:- Martin Church, Ellie Pearce, Jo Church, Joy Collins, Phil Pollard, Simon Berry, Dave Price, Michelle Davies

Apologies:- Rob Pearce

Public: - Sam Wheller and @ 2030 Ken, John and Rick arrived

1. Approval of Minutes: -

Signed off with no alterations

2. Chair's update (Martin Church)

Application sent to Giving Machine Community Grants for £250 funding towards toilet hand driers – Unsuccessful (winners are randomly chosen) – reopens 1st April

We did not win the Village Hall Podcast draw (£2,500 - £1,000). I will continue to follow their podcast and enter all subsequent draws.

Website had 459 views during February

Audio system installed

New Wi-Fi installed

Both BBQs were inspected; although very dirty, with a little bit of maintenance and reinforcing of the frames, they will be fine for the year ahead. (Martin and Dave to sort)

Added a dedicate page to our website for the heating upgrade (condition of the National Lottery Community Fund)

Energy Consultant from 361 Energy to appraise and report on hall on 17/03/2026 @ 1pm – volunteers required to be present during appraisal – (Martin and Dave attending)

Winkleigh Morris Dancers will attend our Summer Fair & dog show (times TBC).

I completed Level 2 Food Safety & Hygiene training for catering (Dave has also passed his, certificates now displayed in kitchen area). A kitchen cleaning schedule, food management procedure and checklist all need to be created

A free replacement coffee table acquired for the hall to replace the wobbly one.

New A2 size poster frame installed to advertise our larger events, it will be updated two or three times each year.



3. Treasurer's report (Ellie Pearce)

A copy of the month's acct added at end of this document.

Solar panels are working and we have received a payment for the last reading – comes in quarterly.

Last years accts have been signed off as acceptable and will be passed on to the Charity commission.

The payment card machine has a questionnaire that needs completing each year - refers to good practice, money laundering etc. This has been completed.

Suggested that we look at our pricing structure for the bar, food etc due to increased general inflation. Phil will look into and report back next meeting.

It was felt that our charges for hall use may also need to raise – no decision made – to be revisited next month.

4. Bookings Update (Jo Church)

Upcoming quiz (14 Mar) has 10 tables/teams which is 60 people.

Big Breakfast (18 Apr) has 5 tables booked in.

Guides are wanting to hire hall for 24Hrs. Ellie to check on how that sits with our insurance company and inform Jo

Various members of the village have questioned the cancelled March Social night and also that the Mondays that they are held on vary. – March was cancelled as it was the day after The Globe mini beer festival. Apart from March all months have a social night with May having two.

5. Health & Safety Checks (Jo & Phil)

All checks carried out. Jo reported an injury to herself from the urn – the lid is broken – to be replaced – Martin to look at alternative.

Emergency light outside gents toilet is dim – needs replacing – Dave and Martin

Jo has approached Torridge DC to register for the Food Hygiene rating assessment.

The wheel chair that was donated for use in the hall has been disposed of. The brakes were not working, the arm cover ripped and it was felt that the risks in using it outweighed any benefit.

6. Parish Council update (Simon Berry)

Informed meeting that two unnamed local halls had been 'fleeced'. He was pleased that BVH has regular meetings, minutes taken etc. Stressed the need to have two sets of eyes on items, purchases and the like. Parish committee have received monies and are looking to add some new benches in the village green and a replacement notice board outside the school They are also looking to appoint a 'snow' warden for the village – grit bins etc.

7. Matters Arising:-

Siting of picture collages – Letters received re position of collage pictures. Locations discussed. Collages to be relocated in the hall – WI tapestry to be rehung. This was removed as the glass case was plate glass and deemed unsafe on inspection.



Quiz Night – discussion re prizes – Martin suggested £60 for winning team then ‘vouchers’ for next 2 teams for use in our café. Agreed. Flowers for Anita - £30 agreed – **Michelle** to sort. Setting up of evening discussed – **Rob** and **Ellie** to run the bar – **Phil** to collect team entry fees.

Village Fair & Dog show Discussion of various activities for the day –

Dog Show, Food and Bar. Steve offered to make burgers. Welly wanging, smash crockery stall, coconut shy, Possible photo competition, invite stall holders to attend, bouncy castle (H&S), target golf/bean bag points game Face paint, sweet stall. Ice cream stand. Beaford does talent, mystic Meg, Winkleigh Morris, North Devon minis, vintage Rubies catering van – milk shakes, Raffle. To be revisited and firmed up next meeting. **Dave** to contact Ivan the Tent

Christmas Event – **All** -forewarned to have ideas for next month’s meeting

WC Refurbishment – Quote received to replace all 5 windows on path wall - £1688 – decided that a further quote needed plus to add the front three windows – car park wall.

Martin to chase

Furniture/storage for audio system – storage cupboard – to keep new system, CD’s ,games etc Phil mentioned that it would be good to have a larger cupboard – useful for bar set up. Agreed to look for suitable items – price limit at around £50.

Beaford Bike Meet (Rick Jackson & John Davies & Ken Chandler) 20 June 26

Asked about what the hall can provide. Big concern re numbers and catering esp if weather not favourable – possible to restock bacon sausages etc during the day. Happy for us to do usual café style goods with cakes etc perhaps. Bar open after 1200. Entry fee to go to Air ambulance – chosen charity. Local biker related stall holders to be approached to set up inside – perhaps marque as well – **Dave** to see Ivan the Tent. Air ambulance to provide posters. In general all happy with overall general plan – to be firmed up in Apr and May meetings and Air ambulance stand.

AOB

Ellie/Rob – mentioned about salt for BVH – Rob recommended getting a salt bin for storage. Rob also mentioned that grass is too wet to cut at present. Aaron has been approached to discuss trees in the field – still waiting for his reply.

Ellie – asked if charges for facilities been updated – Jo confirmed it has – charges to be paid in full at time for booking – 10% non-returnable charge if cancelled was agreed by the committee.

Safe guarding lead information to be displayed on notice board – **Martin**

Ellie – outside light keeps being left on – timer switch to be fitted – **Martin and Dave**

Simon – guided walk change of date – now 29th August from 5th September.

Jo – Village halls week – 16th – 23rd March – bunting and posters received – all happy to go up.

Sam – Heating system query re suitability. Believes that the system may not been set up correctly. Martin has approached Panasonic – no reply yet. 361 Energy to visit next week for a site visit. Decided that BVH will wait until reports received before spending monies.



Leaking new picture window – has not been fitted with correct fittings. Building regs may not have been done correctly re new doors out to field and also door access. **Martin** to look through paperwork.

Apple trees – not pruned – Sam stated that he had sent email to Martin re a team of people to help do the trees – Martin unable to find the email. Some trees have been pruned and area tidied up. **(Martin has checked through his emails – it transpires that some domains have been blocked – one being @btinternet.com – hence no emails from Sam and others. In future all emails relating to any BVH business is to be sent to beafordvillage@gmail.com)**

**8. Date of next meeting (7th Apr) – Agreed – due to notification of members being away after meeting closure it was decided to move it to 14th April
COMMITTEE MEMBERS PLEASE NOTE**

9. Close at 2105