

Beaford Village Hall

Charity No 300757

Beaford Village Hall - Committee Meeting Minutes

September '26

Date: - 08 Sept 26

Time: - 19:14

Present: Martin Church, Ellie Pearce, Phil Pollard, Dave Price, Michelle Davies, Jo Church

Apologies: - Joy Collins, Rob Pearce, Simon Berry

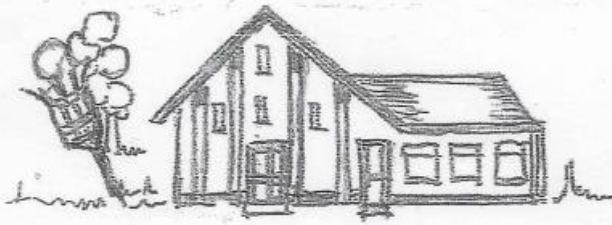
Public: - None

1. Approval of previous meeting minutes

- a. Agreed – Joy restated that she will be resigning from committee but would remain as a friend/helper – added to minutes. No further amendments and signed.

2. Chair's update (Martin Church)

- a. Website had 373 views during August
- b. Beaford Village Hall Easyfunding site – 12 supporters – raised £29.57 to date (paid every 3 months).
- c. Areas around consumer unit and section that the wall cupboard was removed from have been painted.
- d. Hot water installation has been completed by plumber.
- e. Loft has been cleared and tidied by Dave & I with additional insulation laid; we're hoping to install additional boarding.
- f. New code entered for keysafe
- g. Instant Boiling Water boiler to be installed above sink that is currently used for handwashing -PM 22nd September
- h. Insurance renewed with existing provider (Zurich) but payment is spread over 10 months at no additional charge
- i. Installation of heating in all cloakrooms is now complete – charge was reduced by £250 as they could not obtain a protective cage – solution is to install a pedestrian protection railing (cost approx. £100) – currently on order.
- j. National Lottery Community Fund have agreed we can use the balance of the grant to refurbish the cloakrooms – awaiting quote from Grills Renovations – others to be looked for.
- k. Cocktail evening was a success – thanks to Rob who suggested it a while ago and to the Price family for running the bar on the evening; there has been positive feedback from many who attended
- l. Beaford Arts have received “A number of tenders” for the upper section of the car park – we have until 29th December to submit a bid



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- m. We have received a request for “agreement in principal” to allow pedestrian access across Doorstep Green to the proposed new development of between 5 & 9 dwellings. I responded, advising we are merely leasees/custodians of the land so we cannot grant permission.
- n. Cheque for £612.00 received from John Spilstead for 200 Club

3. Treasurer’s report (Ellie Pearce)

- a. Spreadsheet tidied up with Martin.
- b. Accts issued for this meeting – attached with these minutes.
- c. Only require 3 signatures on the account – Dave, Martin and Rob – might need more perhaps. Ellie to remove Dennis, Joy and Ellie off the account.

4. Bookings update (Jo Church)

- a. 12 stall holders for September morning.
- b. Warm hub to start 6 October – Ellie to see Church members in the first instance. To run to end of March.
- c. Clash of event July 27 with Fete and a wedding. Fete now possibly 28 Aug 27 – Jo to check with interested parties.
- d. Possibility of opening social evening to two a month – agreed to trial alternate Mondays starting 14 September where possible (avoid clashes with existing bookings).
- e. Guides is closing towards the end of the year.

5. Health & Safety checks (Jo & Phil)

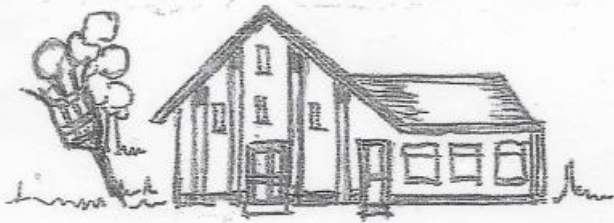
- a. Nothing to report.
- b. DEFIB circuit contacted re leaving the box unlocked – the model we have is difficult to sort so will be left as is.

6. Parish Council update (Simon Berry)

- a. No update

7. Outstanding Actions:-

- a. SumUp payment delayed – Martin hadn’t pressed the ‘release for payment’ button on App, now sorted.
- b. Accounts spreadsheet - updated during Treasurer handover
- c. Unable to set defibrillator lock without a code (tool misplaced – and would have to be at least ‘C’) (see health and safety above)
- d. Printer replacement – now purchased



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- e. Hot water upgrade completed - auto flush in gent's toilet – on hold as will form part of the refurb.
- f. Survey of trees bordering Doorstep Green – Rob – not present at meeting

8. Matters Arising:-

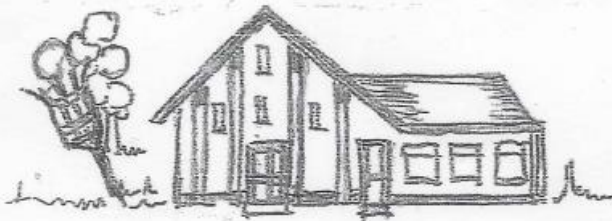
- a. Discussion & vote required for authorised bank signatories
 - i. Discussed and voted - all present agreed with having Martin Dave and Rob as signatories.
- b. Feedback following cocktail evening
 - i. ADDED TO END
- c. Roles for upcoming events
 - i. 12th September – Autumn Market & Community Café - COVERED
 - ii. 14th September – Village Social Evening - COVERED
- d. Christmas Party – Decision made to apply a charge of £2.50 per person. Snacks (dry) to be provided. Possible food selection to buy on the night.
- e. Additional social evenings (see bookings item d)
- f. Fundraising for upper section of Car Park – Martin to see John S re fund raising on 9 Sept
- g. Remaining 'dug out' in field – Dave. After discussion it was agreed to approach Simon in regards soil to fill in and reinstate the grounds – all agreed.
- h. ELLIE – Rob asked if hedges need cutting – decision made not to cut this year.

9. AOB

- a. Bob Leat has asked about the November bonfire – decision made not to have one this year.

10. Date of next meeting (AGM – 6th October – 7pm)

11. Close



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August '26 Monthly Summary

Period Ending	Current Account	Capital Reserve Account	Cash In hand	Closing Balance	Increase or Decrease
30/09/2025	£3,900.49	£9,379.35	£447.64	£13,727.48	
31/10/2025	£5,580.03	£9,390.82	£601.29	£15,572.14	£1,844.66
29/11/2025	£5,708.42	£9,401.99	£498.46	£15,608.87	£36.73
29/12/2025	£5,874.01	£9,412.81	£333.77	£15,620.59	£11.72
31/01/2026	£4,626.23	£30,321.01	£313.27	£35,260.51	£19,639.92
28/02/2026	£4,300.74	£30,355.90	£302.50	£34,959.14	-£301.37
31/03/2026	£4,307.49	£30,387.77	£331.38	£35,026.64	£67.50
30/04/2026	£4,064.39	£30,420.81	£290.36	£34,775.56	-£251.08
31/05/2026	£4,522.31	£30,452.81	£268.84	£35,243.96	£468.40
30/06/2026	£5,219.29	£30,485.92	£228.53	£35,933.74	£689.78
31/07/2026	£6,677.26	£29,188.69	£222.47	£36,088.42	£154.68
29/08/2026	£6,708.30	£20,634.96	£411.22	£27,754.48	-£8,333.94
Income					
	Hire of Hall - Cash	£85.00			
	Hire of Hall - BACS/Chq	£618.25			
	Bugle Ads	£0.00			
	Coffee Mornings - Cash	£67.00			
	Coffee Mornings - Card	£42.00			
	Social Events (inc Bingo) - Cash	£38.50		Total Income	£991.56
	Social Events (inc Bingo) - Card	£113.00			
	Bank Interest	£27.81			
	Grants / Donations	£0.00			
	Solar Panel	£0.00			
	Other - Cash	£0.00			
	Other - BACS/Chq/Card	£0.00			
			Transfers		
			Description	Amount	
			Cash into Current A/C		
			Cash out of current A/C		
			Current A/C to Cap. Res		
			Cap. Res. to Current A/C	£8,581.54	
	Utilities	£264.53			
	Maintenance	£8,581.54			
	Insurance	£0.00			

Expenditure	Cleaning - Cash	£1.75		
	Cleaning - Card/BACS	£149.00		
	Social Events - Cash	£0.00		
	Social Events - Card	£141.00		Total Expenditure £9,325.50
	Coffee Mornings - Cash	£0.00		
	Coffee Mornings - Card	£0.00		
	Bank & Card Reader Charges	£112.70		
	Printer	£74.98		
	Other - Cash	£0.00		
	Other - Card/BACS	£0.00		

Monthly Profit / Loss

-£8,333.94

NB. Income and expenditure records relate to the full calendar month.
Bank account statements dates are for the period detailed



FEEDBACK FOR COCKTAIL EVENING AUGUST 2026

6 Bags of ice just enough

4 shakers – needed 3 only

More elderflower cordial

Ginger cordial from Lidl good

Not bees knees – only 2

Tequila and grenadine from Tony – half bottle used – donated but worth considering

Cheese – all Lidl – 1 large cheddar 2 red Leicester only

Gherkins and perhaps silver skin onions – not olives

4 houmous Ok

1 Branston perhaps

Snacks etc from Lidl – peanuts, crackers etc

DO WE BOTHER WITH PLATTER – JUST DRY NIBBLES – LESS HASSLE

Jo got cocktail kit – worked well

Gin Vodka and white and dark rum – one bottle was enough with rest from bar.

Better with kitchen free of people.

2 cocktail making

1-2 bar with 1-2 washing etc.